The regular meeting of the NANOG Board of Directors was called to order at 11:04am on the date listed above by Sylvie LaPerriere.

In Attendance: Sylvie LaPerriere, Chair
Duane Wessels, Treasurer
Steve Feldman, Secretary
Steve Gibbard
Betty Burke, Executive Director

Ex-Officio: Gina Haspilaire, Development Committee Chair
Dave Temkin, Program Committee Chair

Guest: Jezzibell Gilmore, Development Committee Vice Chair

Not Attending: Mike Smith, Vice Chair
Dan Golding
Dan Sneddon, Communications Committee Chair

Staff: Florencia Dazzi, NANOG Secretariat
Anabel Martinez, NANOG Secretariat

1) Administrative Items:

   • Previous Board Meeting Minutes:
     o Minutes of the February 15, 2013 meeting were approved.
       ➢ MOTION: Made by Steve F. seconded by Duane, approved unanimously
     o Minutes of the February 6, 2013 meeting were approved with the following changes:
       addition of Gina and Jezzibell to attendance list, inclusion of the names of those who
       abstained during votes, addition of “TwoP” name in technical consultant discussion
       ➢ MOTION: Made by Steve F. seconded by Duane. Against: Steve G. Motion passes.
     o Minutes of the February 4 Board and PC meeting were approved.
       ➢ MOTION: Made by Steve F. seconded by Duane, approved unanimously

   • Review of Previous Actions Items:

<table>
<thead>
<tr>
<th>Date</th>
<th>Action Item</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>2/15/2013</td>
<td>Betty to present 2016 date proposals to the board, based on the ISOC calendar</td>
<td>Pending</td>
</tr>
<tr>
<td>2/15/2013</td>
<td>Betty to type notes on what was discussed with ARIN on 2/6 and distribute to the board; board to address notes at the next call</td>
<td>Pending</td>
</tr>
<tr>
<td>2/15/2013</td>
<td>Betty to send each proposed DC change to the board individually, and request feedback. Discussions to be held via email. Board to vote on the next call</td>
<td>Completed</td>
</tr>
<tr>
<td>2/15/2013</td>
<td>Betty to contact other meeting planners and compare pricing received with that given by Strategic Site Selection</td>
<td>Pending</td>
</tr>
<tr>
<td>2/15/2013</td>
<td>Betty to work with the leads to put structure around the deliverables so that each sub-group can report during board meetings</td>
<td>Pending</td>
</tr>
<tr>
<td>2/15/2013</td>
<td>Betty to work on a meeting registration cancellation policy to discourage last minute cancellations</td>
<td>Completed</td>
</tr>
<tr>
<td>Date</td>
<td>Task Description</td>
<td>Status</td>
</tr>
<tr>
<td>------------</td>
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</tr>
<tr>
<td>2/15/2013</td>
<td>Flor to post all internal version of the minutes to the Board Docs area in ARO</td>
<td>Completed</td>
</tr>
<tr>
<td>12/21/12</td>
<td>Board to review both documents and let Betty know if any changes are needed.</td>
<td>Pending</td>
</tr>
<tr>
<td>12/21/12</td>
<td>Sub-group leaders to draft a document in which each sub-group presents the requirements to reach each of the objectives outlined (volunteers, staff, financial resources, etc.) To be discussed after NANOG 57</td>
<td>Pending</td>
</tr>
<tr>
<td>12/07/2012</td>
<td>Betty to put together a business case about the proposal to purchase equipment for NANOG’s IT operations and present it to the board at the retreat for review.</td>
<td>Pending – moved to late May</td>
</tr>
<tr>
<td>12/07/2012</td>
<td>The DC will review the Host Package and the Rewards Points Program and present any changes to both programs to the board in the board meeting scheduled for January 4th.</td>
<td>Completed</td>
</tr>
<tr>
<td>10/12/2012</td>
<td>Board to discuss new proposals for 2013 election cycle during Strategy session in December</td>
<td>Pending</td>
</tr>
</tbody>
</table>

2) **Meeting Registration Cancellation Fee (Betty)**
   - Proposal to adopt the following cancellation fee:
     - $50 cancellation fee until 2 weeks prior to the meeting
     - $100 cancellation fee two weeks prior and up to the meeting date
     - Name changes on the registration will be allowed on a case by case basis and at the discretion of the ED
     - It will be up to the ED’s discretion to refund registration fees, on specific extreme cases
   - **MOTION:** To adopt Betty’s proposal for the meeting registration cancellation. Motion made by Steve G; seconded by Betty; unanimously approved.

3) **Future Meetings (Betty)**
   - Discussion about future site selection process
   - Betty will keep the Board informed of all options along the way
   - Betty asked for support from the Board to continue to work with Strategic Site Selection through the June 2015 meeting
   - **MOTION:** To allow Betty to work with Strategic Site Selection through the June 2015 meeting. Made by Betty; seconded by Steve G.; passed unanimously.

4) **DC New Members (Jezzibell)**
   - Proposal to add two new members to the Development Committee:
     - Lucy Yeh (NTT) and Jean Bomm (Telstra)
   - They both bring sales and marketing expertise as well as industry connections
   - **MOTION:** To appoint Lucy Yeh and Jean Bomm to the Development Committee. Made by Steve F.; seconded by Duane; unanimously approved
5) **Committees Update**
   a) **Communications Committee:**
      - Colin Colbert has withdrawn his participation from the Committee due to conflict in schedule
   
   b) **Program Committee:**
      - Call for Presentations for NANOG 58 was sent out this morning
      - Two PC members have not renewed their NANOG membership – Betty has reached out to them and has not received a response from them
      ✓ **Action:** Betty to send out a final reminder to the two PC members in default and give them until Wednesday, March 6 to renew their membership, or they will be removed from the PC
      - Mohit Ladd has resigned from the PC, due to conflict of schedule
      ✓ **Action:** Betty and Sylvie to look at the PC candidates that did not get elected in October and send the list to the Board

   ➢ **MOTION To:**
      - Give PC members in default until March 6 to renew their membership
      - Accept Mohit Ladd’s resignation from the PC
      - Make an open call for volunteers for the PC
      Made by Steve G.; seconded by Steve F.; approved unanimously

   c) **Development Committee:**
      - Document with all proposed changes from the DC was circulated to board members by Betty

   ➢ **MOTION: To adopt DC proposals included in the document “2013 Sponsorship Proposals Version 3”, circulated by Betty. Made by Sylvie; seconded by Betty; Abstained: Duane; motion passed.**

      - Sylvie has updated the targets on the Visual Tracking Sheet for future meetings.
      ✓ **Action:** Betty to distribute updated targets to the DC and Board

   d) **Membership Chair:**

   ➢ **MOTION: To approve Membership Chair responsibilities description as presented by Betty and edited by Board Members. Made by Sylvie; seconded by Duane; approved unanimously.**

6) **Financial Information**
   - Discussion about financial information to be posted on the new website
   - Financial information from Merit will be kept for historical purposes
   - A copy of the annual audit and budget will be posted onto ARO (Members area)
   - Financial Information presented at the Annual Meeting will be posted on the website
   - Tax filings will remain in the Board Docs area in ARO
✓ **Action**: Flor to inquire with accountants whether the NANOG office address can be used in the tax filing forms in lieu of board members’ personal or work address

7) **Strategic Planning**
   • Making progress on the Education, Scholarship and BCOP programs
   • The Board needs to work on the list for the service level agreement with ARIN, based on the discussions with ARIN in Orlando

8) **New Website**
   • Volunteers have not been engaged yet, as the new website still needs to be moved to the NANOG server
   • Estimated conversion date: end of March

9) **New Business**:
   • Request that all board meeting agenda-related documents be sent as attachments via email and not as links to Google Docs

**Next Board meeting**: Friday, March 15, 2013

Meeting adjourned at 12:30pm PST