



NANOG Board of Directors Meeting Minutes
December 2nd, 2011
Teleconference

The regular meeting of the NANOG Board of Directors was called to order at 11:05am on the date listed above by Sylvie LaPerriere, Chair.

In Attendance:

Sylvie LaPerriere, Chair
Duane Wessels, Vice Chair
Steve Gibbard, Secretary
Mike Smith, Treasurer
Patrick Gilmore
Richard Steenburgen
Betty Burke, Executive Director

Ex-Officio:

Misako Manca, Development Committee Chair
Michenne Dixon, Communications Committee Chair
Dave Temkin, Program Committee Chair
Florenca Dazzi, NANOG Secretariat
Anabel Martinez, NANOG Secretariat

1. Administrative Items

- Minutes of the November 18th, 2011 meeting were approved

2. Strategic Plan (Betty):

- Updated plan was uploaded into Google Docs
 - Betty will follow up with individual BoD members on action items and maintain the action-item spreadsheet
 - BoD members to update Betty on progress; Betty to update the spreadsheet
- Gary Selick is confirmed for Wednesday, February 8th from 2pm to 5pm
 - Board approved inviting Committee Chairs to participate in session
- ✓ **Action Item (Betty):** Coordinate logistics of session
- ✓ **Action Item (Betty):** Add San Diego strategic session to BoD calendar in Google

3. Technical Services Revisited

- Board received document distributed by AMS describing IT infrastructure
- Master Task List area was created in ARO to track main projects
- BoD Docs area created in ARO for posting of all board documents
- ✓ **Action Item (BoD):** Board to provide feedback on IT document to Flor by next week; Flor to relay feedback to AMS IT

4. Committee Reports:

- a) **Program Committee (Patrick/ Dave T.):**
 - Consensus on the PC about moving the meeting schedule to a Monday – Wednesday pattern
- ✓ **Action Item (Dave T.):** Dave to prepare a document with the formal proposal and reasoning from the Committee for the board to review and vote on

- b) **Communications Committee (Michienne / Steve):**



- Adding new members to the CC:
- ✓ **Action Item (Michienne):** Invite candidate to participate in the next CC conference call and bring a recommendation to the board on the next call

c) **Development Committee (Misako):**

- Development Committee is working on fine-tuning sponsorship packages; once finalized, the 2012 budget will be adjusted

5. **Treasurer Report (Mike)**

- Mike working on budget with Misako, re-adjusting projections and expected revenue
- Overall, there is a need to lower the expenses per meeting

6. **AMS Report (Flor)**

- N54 Logistics:
 - 51 people registered – attendee list has been published to the website
 - AMS working with Betty to create a flow chart that outlines the process for managing presentations during the meeting

7. **New Business:**

- Board call schedule – board calls leading to N54 will be held on:
 - December 16th
 - January 20th
 - January 6th (chaired by Duane)
 - January 27th

Meeting adjourned at 12:03pm PST.

Next Board call: Friday, December 16th, 2011 at 2pm EST