



NANOG Board of Directors Meeting Minutes
November 18th, 2011
Teleconference

The regular meeting of the NANOG Board of Directors was called to order at 11:10am on the date listed above by Sylvie LaPerriere, Chair.

In Attendance:

Sylvie LaPerriere, Chair
Duane Wessels, Vice Chair
Steve Gibbard, Secretary
Mike Smith, Treasurer
Patrick Gilmore
Richard Steenburgen
Betty Burke, Executive Director

Ex-Officio:

Misako Manca, Development Committee Chair
Michenne Dixon, Communications Committee Chair
Dave Temkin, Program Committee Chair
Greg Dendy, Program Committee Vice Chair
Florencia Dazzi, AMS Secretariat
Anabel Martinez, AMS Secretariat

1. Administrative Items

- Additions to current Agenda: Request to add discussion on 2011 Audit
- Minutes of the November 4th, 2011 meeting were approved

2. Strategic Plan (Betty):

- Program Committee: Steve F., Duane, Patrick and Betty held a call with new PC chairs and discussed outcome of BoD retreat and how it impacts the plan for the PC.
 - Sponsorships: continue to work with Misako on setting up documents that will help the DC reach goals of the three year strategic plan
 - All Board members seem to be available for a follow-up strategic discussion with Gary Selick in San Diego, on Wednesday afternoon
- ✓ **Action Item (Betty):** Coordinate follow-up strategic discussion with Gary for Wednesday afternoon of the week in San Diego and confirm to the board next call.
- ✓ **Action Item (Betty):** Add San Diego strategic session to BoD calendar in Google

3. Technical Services Revisited (RAS, Mike)

- Mike, Duane and Betty had a call with AMS to discuss the issues identified in RAS' proposal
- Main topics of discussion were website maintenance, mailman list management, bandwidth, and other process concerns raised by Betty
- It was concluded that the best approach to the disconnect in expectations is to create a central depository of action items, that both AMS and NANOG leaders can access, so that all involved can track what is being done and what stage it is within the process

4. Committee Reports:

a) **Communications Committee (Michienne):**

- Introduction of Michienne Dixon as new Chair of the Communications Committee



- Committee Vice Chair is Randy Epstein
- Discussion about the importance of having good email lists moderators as part of the CC
- ✓ **Action Item (Steve G):** Contact the two CC candidates to discuss their expectations regarding moderating the mailman lists. Steve to clarify that they need to become members in order to join the CC

- b) **Development Committee (Misako):**
 - Finalizing Sponsorship Guidelines:
 - Major change in new version is increase in pricing of Beer N Gear to \$12,000 (to cover cost of bigger room and additional F&B)
 - Two new members: Andy Liu and Paul Ebersman
 - Clarification that any new member to a Committee needs to be a member of NANOG
- ✓ **Action item:** Misako to ask Cat to contact Andy Liu and request that he becomes a member so that he can officially participate in the DC

- c) **Program Committee (Dave T.):**
 - Recruitment for N54 is on track
 - Proposal to move NANOG meetings' schedule to a Monday AM – Wednesday PM pattern
 - The PC needs to present a formal proposal to the board for review
 - If the board approves the proposal, all contracts signed as of N58 will have the new schedule
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- 5. **N54 Hotel Update (Sylvie):**
 - All meeting space is finished and “gorgeous”; layout is fantastic; lobby may be in its final remodeling stages at the time of the meeting; meeting planner is flowing closely
 - Bandwidth provider (Cox) is satisfied with the hotel and has completed the installation
- 6. **AMS Report (Flor):**
 - Staff Update: Bettina has left the account. Currently, the “official” NANOG staff are Florencia and Anabel (part time); partners Kirsten Machi and Karen Moreland are still involved and helping with most of the transitional items
 - Financials: October financials will be sent for review next week. Once approved, the Balance Sheet will be posted on the members area in ARO
 - Meetings
 - N54: as of today, 14 people registered.
 - NANOG project management website in ARO has been set up and is being populated. Will work with Betty in the upcoming week to add all action items and status
- 7. **2011 Audit (Mike):**



- Discussion on having an audit for the 2011 year. Board agreed that we should have one.
 - A quote was sent to Betty and Mike through AMS for \$7,500
 - Mike requested to have at least one additional quote to compare
 - After evaluating quotes, Betty and Mike will present a recommendation to the board

- ✓ **Action Item (Flor):** work with Betty to get at least one additional quote for the 2011 Audit

8. New Business: There was no new business.

Meeting adjourned at 12:05pm PST.

Next Board call: Friday, December 2nd, 2011 at 2pm EST