



NANOG Board of Directors Meeting Minutes
November 4th, 2011
Teleconference

The regular meeting of the NANOG Board of Directors was called to order at 11:05am on the date listed above by Sylvie LaPerriere, Chair.

In Attendance:

Sylvie LaPerriere, Chair
Duane Wessels, Vice Chair
Steve Gibbard, Secretary
Mike Smith, Treasurer
Betty Burke, Executive Director

Ex-Officio:

Misako Manca, Development Committee Chair
Florencia Dazzi (AMS)
Anabel Martinez (AMS)
Bettina Skehan (AMS)

Not Present:

Patrick Gilmore
Richard Steenburgen

Previous Meeting Minutes

Minutes of the October 21st, 2011 meeting were approved

1. Strategic Plan (Betty):

- Process to be used for Strategic Planning will follow what was suggested at BoD retreat: look back one month and forward three months
 - The 3-year Plan is posted on Google Docs. Betty will re-assign duties and follow-up with BoD members individually on their action items
 - Program Committee: Steve F., Duane, Patrick and Betty to hold a call with new PC chairs and provide information on BoD retreat and outcome, as well as the program content discussions held in August
 - Sponsorships: currently working with Misako on setting up documents that will help the DC work more efficiently as it moves forward
 - Proposal to hold a follow-up strategic discussion with Gary (strategic planner) during the San Diego meeting
- ✓ **Action Item (Betty):** Coordinate follow-up strategic discussion with Gary for Wednesday afternoon of the week in San Diego and confirm to the board by next week.

2. Technical Transition Update (Sylvie):

RAS sent a proposal to the board about technical transition items this morning; the board will discuss such proposal via email and on the next board call.



The technical call with AMS originally scheduled for November 8th, will be rescheduled for November 22nd, to give the board a chance to evaluate the technical support needs.

- ✓ **Action Item (Betty):** reschedule technical call with AMS

3. Committee Reports:

a) **Program Committee:** No updates

b) **Development Committee (Misako):**

- Held a call last week and discussed:
 - Working with AMS to streamline the shipping of sponsors' equipment and Meet & Greet with sponsors
 - Sponsorship tracking sheet: working with AMS to streamline process
 - Membership Sub-Committee: Cat Rodery volunteered to lead the efforts and has good ideas about how to encourage membership in Nanog
 - Ad-Hoc Committees:
 - NogLab: Gina to co-lead. There are two new volunteers helping out. There are plans to have a second pod focused on 100G interop testing. There are five interested vendors and two content providers for this second pod (approx. \$15 - \$16K of additional revenue coming in from second pod)
 - Scholarship Programs: Working with Val on updating programs. Possibly approaching universities and companies that are close to Nanog meetings to offer a pre-registration package to allow Junior engineers and students to attend meetings; thus, supporting the goal of bringing "new blood" into Nanog meetings
 - Happy Hour proposed for Sunday evening: discussion to be continued in future calls
 - N54 Sponsorships: Misako is tracking sales and sending to AMS for invoicing; all sponsorship spots have been sold, except for a few breaks and the meeting badges
 - Discussion of possible change in schedule of future Nanog meetings to a Monday-Wednesday afternoon pattern
 - Sylvie asked that the PC presents a formal proposal to the BoD
- ✓ **Action item:** Patrick, Misako, Betty and Dave Temkin to discuss schedule change proposal and how it will impact future Nanog meetings and present a proposal to the BoD in the next two weeks

c) **Communications Committee (Sylvie):** in need for additional members, and subsequently a new Chair (Michienne Dixon has expressed interest in Chair position)



- ✓ **Action Item (Betty):** draft call for CC volunteers and send to Sylvie; Sylvie to distribute to membership

4. **AMS Report:**

- Financials: September financials are ready and have been sent to Mike, Duane and Betty for review. Once approved, the Balance Sheet will be posted on the members area in ARO
- Meetings
 - N53: still waiting for final billing from hotel, Verilan and Swank for final reconciliation
 - N54: as of today, 6 people registered. AMS to join Sylvie on site inspection next week
- Nanog portal in ARO:
 - BoD private area: transition of the files currently on Google Docs into a private BoD area in ARO will be finalized by next week
 - DC invoicing tracking system: currently working with Misako to move the information in the DC's tracking spreadsheet into ARO. Proposal to expand the DC area in area in the future to create a lead management system
- Pending Transition items: development of new PC tool and transfer of Mailman lists – to be discussed at the AMS-Nanog technical call, now moved to 11/22

5. **Financial Report:**

- ARIN Loan: vote on whether to loan additional funds from ARIN to be made via email
- Proposal to close the two bank accounts currently related to the ARIN loan (and merge funds with other two existing bank accounts)
- ✓ **Action Item (Mike):** Make a motion via email to the board to take no further loan draws against the ARIN ED Loan.
- ✓ **Action Item (Mike):** work with AMS on closing ARIN bank accounts

6. **New Business:** No new business.

Meeting adjourned at 12:01pm PST.

Next Board call: Friday, November 18th, 2011 at 2pm EST