



NANOG Board of Directors Meeting Minutes
February 17, 2012
Teleconference

The regular meeting of the NANOG Board of Directors was called to order at 11:04am on the date listed above by Sylvie LaPerriere, Chair.

In Attendance:

Sylvie LaPerriere, Chair
Duane Wessels, Vice Chair
Steve Gibbard, Secretary
Mike Smith, Treasurer
Patrick Gilmore
Betty Burke, Executive Director

Ex-Officio:

Misako Manca, Development Committee Chair
Michienne Dixon, Communications Committee Chair
Dave Temkin, Program Committee Chair

Staff:

Anabel Martinez, NANOG Secretariat

Not Attending:

Richard Steenbergen

1. Administrative Items:

- Minutes of the January 20, 2012 meeting were approved.

2. Strategic Session (Betty):

- Gary S. advised he would help in the NANOG transition free of charge
- Betty went over the February 2012 Transition workbook which is also posted in Google Docs
- ✓ **Action Item:** Board to send comments on the co-location agreement to Betty by Monday February 20th
- ✓ **Action Item:** Betty & Mike to work on Sponsorship tab and gather all info needed to send to AMS for them to propose a quote for services
- ✓ **Action Item:** Betty to work with Communications and Development committees in late March or April on ideas for new web design
- ✓ **Action Item:** Betty to work with several members of the PC to identify requirements needed for the PC and Agenda tools, and then have follow up discussions with AMS next week

3. Treasurer Report (Mike):

- AMS has recommended an increase in staffing to support the groups' needs (total of 2FT: 1.5 + 0.5 IT person until tech items are finalized)
- The AMS contract with Betty & Mike's comments are available to elected Board members in Google Docs; Sylvie asked all elected Board members to look at the revisions that were submitted by Mike and Betty and provide comments
- Betty met with the auditors to answer their questions with regards to the 2010 and 2011 finances:
 - Auditors questioned the 501 (c) 3 status; mentioned that NANOG seems to be operating like a 501 (c) 6. The former require additional filings with the government.



- Auditors recommended that the 2010 taxes are re-filed to reflect accounting process on accrual basis instead of cash basis
- Betty expects a full report of the audit by September to be presented at the October meeting
- ✓ **Action Item:** Mike to provide additional information on how the proposal from AMS will affect the budget
- ✓ **Action Item:** Betty to look into 501(c) 3 versus 501 (c) 6 status, as well as 2010 taxes and report to the board

4. Committee Reports:

a) Communications Committee (Michienne):

- The CC held a conference call this morning to discuss managing lists in mailman or transferring to AMS. Only one person joined the call
- The mailman lists take care of themselves, with the exception of cleaning out the normal spam issues, moderating/approving messages

b) Program Committee (Dave T.):

- No big updates since meeting in San Diego
- CFP for NANOOG 55 to be issued by February 17th CoB
- Betty mentioned that Key Dates for NANOOG 55 are available in Google Docs for all to access
- Talked to John Curran regarding the proposed schedule change: the main concern is to avoid any conflicts with the Peering sessions; otherwise, they are in full agreement of the change. John asked that this not be implemented until NANOOG 57 Fall of 2013, with change affecting ARIN at NANOOG 59
- ✓ **Action Item:** Anabel will work to compile survey results from NANOOG 54 and send to Betty for review
- ✓ **Action Item:** Betty will review surveys and send to committee for review

c) Development Committee (Misako):

- The Committee is finalizing the Sponsorship Guidelines document with items that were not voted on by the board yet, mainly NOGLab and giveaways
- Sylvie: The document available to the Board in GDocs needs refining - it is not clear and needs further details on the cost, description and benefits of each sponsorship opportunity; the document needs to be finalized before the board can approve it and items are ready to be sold
- Concerns raised about the exposure different sponsorship levels receive; it does not seem to be fair to Premium sponsors
- The board discussed the value of small sponsorship items such as survey giveaways, attendee gifts and member gifts
- Discussion about the promotion of sponsoring companies during the plenary and program sessions – there are concerns that such promotion interrupts the flow of the program
 - Slides displayed were cluttered with logos



- Giveaway and NOGLab sections were not approved by the board and should not be sold yet
- “Sellable” items are only those approved by the Board in December, under Sustainability spreadsheet
- ✓ **Action item:** Sylvie and Mike will work with Misako to finalize the document so the Board can vote on it

5. AMS Report (Anabel):

- Staff is wrapping up NANOG 54. Once surveys close, we will start compiling results and send to Betty
- Work has started on NANOG 55, getting all web pages ready and registration will open soon

6. New Business: There was no new business.

Meeting adjourned at 12:12pm PST.

Next Board call: Friday, March 1, 2012 at 11am PST